

## **Camp Discovery! Counselor Job Description**

**Purpose:** Counselors are the primary caregivers for each camper. Counselors are responsible for carrying out daily STEM activities related to weekly themes. Counselors exemplify and promote healthy child development through strengthening campers' collaboration, critical thinking, and problem-solving skills.

**Responsible to:** Camp Director

**Payment rate:** \$15/hour

### **Qualifications:**

1. Must be 16 years of age or older
2. Some child related care or teaching preferred
3. Ability to implement basic recreational programming and interact with children and adults of all age levels
4. Ability to perform multiple tasks concurrently

### **Essential Functions:**

1. Assist in facilitating the personal, social, and intellectual development of students.
2. Establish a positive learning environment and respond to the individual needs of students.
3. Demonstrate basic level knowledge and skill in designated camp program areas.
4. Communicate and work with campers in kindergarten through eighth grade and provide necessary programmatic and safety instructions to campers and co-workers.
5. React to change and frequent interruptions in a productive and positive manner, meeting deadlines as assigned.
6. Operate all classroom equipment appropriately as assigned.
7. Work to implement the vision and mission of the district.

### **Physical Requirements/Environmental Conditions:**

1. Must occasionally work in noisy and crowded environments, with numerous interruptions.
2. Requires stooping, bending, kneeling, reaching, and turning.
3. Willing to work in a day camp setting with limited or simple equipment and facilities; and with daily exposure to the elements (e.g., sun, wind, rain).

### **General Responsibilities:**

1. Prepare for camp activities under the supervision of a licensed teacher.
2. Work with small groups of students.

3. Assist individual children in need of special educational attention.
4. Assist with reading and storytelling.
5. Observe and follow all school district policies.
6. Respond to information requests in a cooperative, courteous, and timely manner.
7. Implement and follow all District health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan.
8. Perform other tasks and assume other responsibilities as directed by the Camp Director.

**Term of Employment:** June 1, 2022 to July 1, 2022.

**Evaluation:**

1. Demonstrate ability to supervise children
2. Effectively manage time, facilities, equipment, supplies, and other resources
3. Quality customer service skills resulting in positive feedback from parents and campers
4. Supervisor evaluation